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To: Centralized Benefit Services (CBS)
Supervisors
CBS Regional Director
CBS Program Managers

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Subject:

- 1. Former Foster Care Children (FFCC) Updates**
- 2. Medicaid for Transitioning Foster Care Youth (MTFCY) Updates**
- 3. Suspension and Reinstatement of TP 44 and Termination of Medicaid or Children's Health Insurance Program (CHIP) Eligibility of Certain Children Placed in a Juvenile Facility**

Bulletins are sent to supervisors and other regional managers. Supervisors must share this information with all Texas Works staff. Please ensure that copies are provided to staff that do not have access to e-mail. If you have any questions regarding the policy information in this bulletin, follow regional procedures. Active bulletins are posted on the Texas Works Handbook (TWH) website at <http://www.dads.state.tx.us/handbooks/TexasWorks/>.

1. Former Foster Care Children (FFCC) Updates

Background

Individuals who age out of foster care in Texas at age 18 or older are either eligible for the Former Foster Care Children (FFCC) or Medicaid for Transitioning Foster Care Youth (MTFCY) Medicaid programs. The HHSC Centralized Benefits Services (CBS) unit processes all case actions for FFCC and MTFCY.

Based on feedback provided by external stakeholders, and in order to continue to provide continuity of health care, HHSC completed a thorough review of the FFCC and MTFCY policies and procedures.

Current Policies and Procedures

Application and Renewals

Currently, when applying for Medicaid, and in order to be routed correctly to CBS and assessed for FFCC or MTFYC, former foster care individuals must:

When applying using YourTexasBenefits.com for FFCC:

- Select under the **Pick Programs** section and **Health-care Benefits (Medicaid and CHIP)** section, that they are a person who: *(1) is age 25 or younger; and (2) was age 18 or older when they were in foster care or the Unaccompanied Refugee Minor Resettlement program; and*
- On the **Facts About Person** page, answer **Yes** to the question *"Was [applicant name] in: (1) foster care at age 18 or older, or (2) the Unaccompanied Refugee Minor Resettlement Program at age 18 or older?"*

When applying using the Form H1010, Texas Works Application for Assistance - Your Texas Benefits:

- Select *"An adult not caring for a child"* (even if the individual is pregnant or caring for a child);
- Answer *"Were you in foster care at age 18 or older?"* as **Yes**; and
- *"If yes, in which state?"*

When applying using the Form H1205, Texas Streamlined Application:

- Answer *"Were you in foster care at age 18 or older?"* as **Yes**; and
- *"If yes, in which state?"*

An individual is not assessed for FFCC or MTFYC if they do not answer the questions correctly or apply specifically for FFCC. In addition, individuals who are over 26 years of age and answer **Yes** to the former foster care questions are routed to CBS.

In general, for integrated applications (applying for other programs and FFCC/MTFCY), a Task List Manager (TLM) task is sent to the local office to process the other program(s) application and a separate TLM is sent to CBS for the FFCC or MTFYC application.

In addition, at application and renewal, when applying using YourTexasBenefits.com, individuals applying for Medicaid who have unpaid medical bills for months prior to the application are asked the following question:

"Does anyone applying for benefits have medical costs for services they got in the past three months?"

This question does not currently display if the individual indicates they were in foster care.

YourTexasBenefits.com Account

Individuals must set up an online account to view eligibility information, manage their case information, and report changes on YourTexasBenefits.com. Currently, former foster care individuals are unable to access all YourTexasBenefits.com functionality.

An individual with a YourTexasBenefits.com account can view and access case information such as the:

- *Medicaid* tab, which allows them to print a temporary Your Texas Benefits Medicaid ID card, if needed;
- *Interview* tab, which allows them to see the interview date and time, if applicable, for programs that require an interview; and
- *Case Facts* page, which lists all active programs on the case and individuals currently certified for the program(s) at a high level.

Currently, the *Medicaid* tab is disabled and a message appears indicating that this is a Department of Family and Protective Services (DFPS) case and the individual should call DFPS for additional information. This is inaccurate as these former foster care individuals are no longer under DFPS conservatorship.

Since these individuals do not have access to the *Medicaid* tab, they cannot print a temporary Your Texas Benefits Medicaid ID card. In addition, staff do not have the ability to print a Form H1027-A, Medicaid Eligibility Verification, in TIERS, when a request for a temporary Medicaid ID is made. When requested, staff must follow the broadcast issued April 5, 2016 titled, *Former Foster Care Children - Access to a Temporary Medicaid Identification Card*.

Additionally, on the *Case Facts* page, the individual's coverage is displayed as Medicaid instead of Former Foster Care Children Medicaid.

Alien Status and U.S. Citizenship

FFCC and MTF CY individuals are no longer eligible for benefits the month after their 21st birthday if they no longer qualify under TWH A-342, Chart D. Individuals age 21 and older, can continue to receive benefits, if otherwise eligible, based on TWH A-342, Charts A, B, or C. Currently, HHSC is not assessing continued eligibility for these individuals which may result in an erroneous denial.

In addition, FFCC or MTF CY Unaccompanied Refugee Minors (URMs) who obtain U.S. Citizenship continue to be eligible for FFCC or MTF CY. Currently, HHSC denies eligibility when a URM becomes a U.S. citizen.

Correspondence

When an individual completes an application on YourTexasBenefits.com, a PDF of the application is generated with the individual's selection(s). Currently, the PDF displays "Adult Caring for a Child" even if the individual marks "Adult Not Caring for A Child."

New Policies and Procedures

Applications and Renewals

YourTexasBenefits.com

At application or renewal, an individual who aged out of foster care is routed to CBS and assessed for FFCC *regardless if or how the individual answers the former foster care questions*, if they:

- Received TP93, Foster Care - Federal Match (No Cash), or TP94, Foster Care - Federal Match (With Cash), at 18 years of age or older; and
- Are applying or reapplying for Medicaid.

The following comments are added to TLM tasks:

- Potential FFCC client - FFCC questions answered in YourTexasBenefits.com; or
- Potential FFCC client - based on receipt of TP 93/94.

Applications and renewals for individuals that do not meet the age criteria are routed to the local office for processing. The following comments are added to the TLM task:

- FFCC application/renewal - all household members are over 26 years of age.

Note: When applying on YourTexasBenefits.com, an individual age 18 through 25 who answers the former foster care questions, but does not apply for Medicaid on the **Pick Programs** page, is provided an informational message prompting the individual to go back to the **Pick Programs** page if medical assistance is needed.

In addition, when a former foster care individual applies using YourTexasBenefits.com and has unpaid medical bills the, *"Does anyone applying for benefits have medical costs for services they got in the past three months?"* question is displayed, which now allows individuals to apply for three months prior coverage.

TIERS

For both FFCC and MTFCY, regardless if the answers on the **Individual Information** page in TIERS regarding the former foster care questions are answered or answered correctly, the individual is correctly determined eligible for either FFCC or MTFCY. The following case comments are added to the TIERS case as documentation to support the case action.

FFCC

"Individual is eligible for FFCC based on receipt of Federal Match Foster Care Medicaid coverage during his/her 18th birthday."

MTFCY

"Individual is eligible for MTFCY based on receipt of Non-Federal Match Foster Care Medicaid coverage during his/her 18th birthday."

YourTexasBenefits.com Account

FFCC and MTFCY individuals are now able to:

- Access and view the *Case Facts* page, *Interview* tab, and *Medicaid* tabs;
- Print a temporary Your Texas Benefits Medicaid ID card; and
- View the FFCC coverage displayed as Former Foster Care Children Medicaid instead of just Medicaid.

Note: Staff can now print Form H1027-A, Medicaid Eligibility Verification, using TIERS.

Alien Status and U.S. Citizenship

Staff will receive *TLM Task Alert 858- MTFCY/FFCC - Review Alien Status* the first day of the month, two months prior to the individual's 21st birthday to reassess their alien status in order to determine ongoing eligibility.

In addition, an FFCC or MTFCY URM who obtains U.S. Citizenship will continue to be eligible for FFCC or MTFCY if otherwise eligible.

Correspondence

A new form, Form H1006, Former Foster Care Medicaid Ending, is automatically generated two months prior to a current FFCC or MTFCY individual who is aging out and receiving home and community based (HCBS) waiver services. The notice informs the individual that they must apply for other Medicaid benefits to keep their HCBS waiver services.

In addition, when an individual applies using YourTexasBenefits.com, the PDF application displays "Adult Not Caring for a Child" when selected.

DataMart Reports

A new DataMart report, DM-008- FFCC Ongoing Monitoring Reports, tracks and provides various data regarding individuals who may be eligible for or are currently receiving FFCC. The sub-reports within DM-008 are:

- **Individuals Certified for Non-FFCC Program, Lower in the FFCC Hierarchy**
 - Provides a list of individuals who are age 18 through 25, received TP 93 or TP 94 on their 18th birthday, and are certified for a Medicaid program that is below FFCC in the Medicaid hierarchy.
- **Individuals Certified for non-FFCC Program, Higher Than FFCC in Hierarchy**
 - Provides a list of individuals who are age 18 through 25, received TP 93 or TP 94 on their 18th birthday, and are certified for a Medicaid program that is above FFCC in the Medicaid hierarchy.
- **Individuals Terminated Ongoing Medicaid or Denied at Application**
 - Provides a list of individuals who are age 18 through 25, received TP 93 or TP 94 on their 18th birthday, applied for non-TA 82 (Former Foster Care Children) coverage, and were denied or who were on a non-FFCC Medicaid program and were denied coverage at application or denied on-going Medicaid coverage.
- **Active FFCC Individuals Denied**

- Provides a list of individuals who received TA 82 (FFCC) and were denied FFCC coverage in the report month.
- **Active FFCC Individuals**
 - Provides a list of all active individuals on FFCC.
- **TP 93 and TP 94 Denied**
 - Provides a list of individuals age 18 to 21 that were receiving TP 93 or TP 94 in the report month but who are not receiving Medicaid in the month following the report month.

The new Data Mart reports are scheduled for release with TIERS Release 97.2 in October 2016.

Effective Date

Changes to automation are effective with the implementation of Release 97. HHSC Information Technology (IT) will notify staff via email when the release has been implemented.

Handbook

Texas Works Handbook updates are scheduled for the January 2017 revision.

Training

Training is mandatory and will be presented as part of R97-9 FFCC Training, available in PALMS as a web-based training.

2. Medicaid for Transitioning Foster Care Youth (MTFCY) Updates

Background

Individuals who are under the conservatorship of Texas Department of Family and Protective Services (DFPS) when they age out of foster care at age 18 or older who are ineligible to receive Former Foster Care Children (FFCC) may be eligible for Medicaid for Transitioning Foster Care Youth (MTFCY) Medicaid.

This includes individuals under DFPS conservatorship who are residing in a juvenile facility on or after their 18th birthday or individuals placed in conservatorship across state lines under an Interstate Compact on the Placement of Children (ICPC) agreement.

Current Policies and Procedures

Individuals Residing in a Juvenile Facility

There are situations in which an individual remains under DFPS conservatorship while in a juvenile justice facility when they age out of foster care. In these instances, because the individual was not receiving Medicaid at the time, they are not eligible for FFCC. Since these individuals remained under DFPS conservatorship when they aged out, they may be eligible for MTFCY, if otherwise eligible.

Staff must contact DFPS to verify that the individual was under DFPS conservatorship when they aged out of foster care. Once verified, CBS staff must contact the Help Desk in order to provide MTFCY benefits.

Individuals under an ICPC Agreement

Individuals placed by DFPS in foster care in other states or individuals placed in foster care in Texas from other states under an ICPC agreement are eligible for MTFCY and Former Foster Care in Higher Education (FFCHE) programs, if otherwise eligible.

Staff must contact DFPS to verify that the individual was under an ICPC agreement when they aged out of foster care. Once verified, CBS staff must contact the Help Desk in order to provide MTFCY benefits.

New Policies and Procedures

TIERS changes were made to capture the information needed to provide services to these individuals or pend for information needed in order to determine eligibility.

On the **Individual ID** information page, new questions and verification fields have been added to capture whether an individual:

- Aged out of conservatorship but did not receive Non-Federal Match Foster Care Medicaid (TP 97/98) due to placement in a juvenile facility; or
- Was under an ICPC agreement.

Staff must continue to follow current processes and contact DFPS to verify if the individual was under DFPS conservatorship or under an ICPC agreement when they aged out. If staff is unable to make contact with DFPS to verify the information, staff must pend the case.

Since the only verification source is DFPS, a Form H1020, Request for Information or Action, is not generated. The EDG remains pended until staff verifies the information with DFPS. Once the information is verified, staff must select "DFPS Verified" as the verification source under the new verification field, "DFPS Conservatorship Verification" in order to determine eligibility.

Effective Date

Changes to automation are effective with the implementation of Release 97. HHSC Information Technology (IT) will notify staff when the release has been implemented.

Handbook

Texas Works Handbook updates are scheduled for the January 2017 revision.

Training

Training is mandatory and will be presented as part of R97-9 FFCC Training, available in PALMS as a web-based training.

3. Suspension and Reinstatement of TP 44 and Termination of Other Medicaid or Children's Health Insurance Program (CHIP) Eligibility of Certain Children Placed in a Juvenile Facility

Background

In an effort to improve continuity of health care coverage for children residing in a juvenile facility, the 84th Texas Legislature, Regular Session, 2015, passed House Bill 839 (HB 839), requiring the Health and Human Services Commission (HHSC), *to the extent allowed by federal law*, to suspend Medicaid or Children's Health Insurance Program (CHIP) eligibility for a child placed in a juvenile facility and to reinstate Medicaid or CHIP eligibility no later than 48 hours after HHSC receives notification of the child's release from the facility. Following the child's release, the child remains eligible for the remainder of the certification period for which the child was originally certified.

In order to continue to comply with the federal regulations, HHSC will deny CHIP coverage upon notification of a child's placement in a facility and will reinstate Medicaid eligibility only if there are months remaining on the child's original Medicaid certification period at the time the child is released from a facility.

The Texas Juvenile Justice Department (TJJD) and the Juvenile Probation Departments (JPDs) are responsible for the placement of a child in a juvenile facility. HB 839 gives the agencies the option to report the placement of a child in a juvenile facility.

Current Policy and Process

A child's Medicaid or CHIP eligibility is denied when HHSC receives notification that the child has been placed in a juvenile facility, allowing adequate notice of adverse action.

There is not a requirement for an agency to report when a child has been placed in a juvenile facility. Following the HB 1630 process, TJJD and JPDs send weekly referrals via the TJJD Juvenile Medicaid Tracker (JMT) system to the Centralized Benefit Services (CBS) staff of listed children in a juvenile facility who are scheduled to release within 30 days. CBS staff then determine if:

- The child can be added to an existing Medicaid or CHIP household because they have a sibling currently certified for Children's Medicaid or CHIP; or
- The household must submit an application.

If the household must submit an application, CBS sends the household an application packet which includes the following:

- A Form H1205, Texas Streamlined Application;
- A postage paid envelope addressed to CBS;
- A cover letter which provides information and instructions for submitting the application and information on how to obtain help in completing the application; and
- A list of Community Based Organizations in the family's area that provide application assistance upon request.

When TJJD and JPDs notify CBS via the JMT of the child's actual release date, CBS either adds the child to an existing Medicaid or CHIP household or processes and disposes any pending applications the household returned to CBS.

If the child is eligible for Medicaid, the medical effective date (MED) cannot be earlier than the child's date of discharge from the juvenile facility. CHIP eligibility begins the next possible month following cutoff rules (TWH D-1433.1, Adding a New Child).

CBS staff process any applications received up to 14 calendar days after the child's release. CBS staff route any applications received on the 15th day or later to the local office for processing. CBS staff then report through the JMT to TJJD/JPD one of the following:

- The child has Medicaid or CHIP;
- The child was denied;
- The CBS unit never received the application; or
- The application was sent to the local office.

New Policy and Process

Within 30 calendar days of a child's placement in a juvenile facility, TJJD and JPDs (those that choose to participate), report the child's placement to HHSC. Upon notification of the placement, HHSC automatically:

- Suspends the child's Medicaid eligibility effective the day after HHSC receives the notification, if the child is certified for MA - Children 6-18 (Type Program [TP] 44);
- Terminates the child's CHIP eligibility effective the day after HHSC receives notification, if the child is certified for CHIP; or
- Terminates the child's Medicaid eligibility using existing policy (TWH A-2344.1, Form TF0001 Required [Adequate Notice]) if the child is certified on a Medicaid other than TP 44; and
- Removes the child from other Eligibility Determination Groups (EDGs) in which the child is included.

HHSC reinstates TP 44 eligibility only for children whose TP 44 eligibility was suspended and who have months remaining on their original certification period when they are released from juvenile placement.

Exception: Children certified on a Supplemental Security Income (SSI) or Department of Family and Protective Services (DFPS) TOA are not terminated nor reinstated by HHSC.

Notification of Placement - Suspension of Medicaid or Termination of CHIP

The effective date of the TP 44 eligibility suspension or CHIP termination is the day after TJJD or JPD notifies HHSC of the child's placement in a juvenile facility. The child receives TP 44 eligibility or CHIP coverage through the date of the notification of placement. TP 44 eligibility is suspended only for children whose placement is reported by the TJJD or JPD. For reports of placement in a juvenile facility received from any other source, advisors must follow existing policy (TWH B-631, Actions on Changes, and D-1433.2, Child Leaves the Home).

The following are scenarios for a child certified on Medicaid or CHIP reported placed in a juvenile facility.

Child is certified for...	and HHSC receives notification of the child's placement in a juvenile facility from...	then the child's...
TP 44 from December 1, 2016 - November 30, 2017,	TJJD on February 7, 2017,	TP 44 eligibility is suspended effective February 8, 2017. The child receives Medicaid coverage from December 1, 2016 - February 7, 2017.
CHIP from February 1, 2017 - January 31, 2018,	TJJD on April 10, 2017,	CHIP eligibility is denied effective April 11, 2017. The child receives CHIP coverage from February 1, 2017 - April 10, 2017.
TP 44 from October 1, 2016 - September 30, 2017,	the child's mother on December 1, 2016,	TP 44 eligibility is denied effective December 31, 2016.
TP 07 from November 1, 2016 - October 31, 2017,	JPD on January 10, 2017,	TP 07 eligibility is denied effective January 31, 2017.

Exception: Children placed in a non-secure juvenile facility may receive TP 44 as an independent child (TWH B-474.1.2#1, Medical Programs). Therefore, TP 44 EDGs are not suspended when a notification of placement is received for one of these children. These children are identified as follows:

- The child's Living Arrangement type on the **Living Arrangement/Domicile - Details** page is "Juvenile placement"; and
- The answer to the new question "Is this a non-secure facility?" on the **Living Arrangement/Domicile - Details page** is "YES".

When reporting the placement of a child in a juvenile facility, TJJD or JPD indicates in the **TJJD/JPD Placement** Logical Unit of Work (LUW) whether the facility is secure or non-secure.

Note: When processing an application received for a child residing in a non-secure juvenile facility, on the **Living Arrangement/Domicile - Details** page, choose "Juvenile placement" as the child's Living Arrangement type and answer "YES" to the question "Is this a non-secure facility?"

If the child also receives Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF), in addition to Medicaid or CHIP, the child is removed from the budget and certified groups for these types of assistance, allowing adequate notice for TANF and advance notice of adverse action for SNAP. The child is also removed from any other

associated Medicaid or CHIP EDGs in which they are included. The child's sibling(s) remain eligible for Medicaid or CHIP during the continuous eligibility period.

Reinstatement of Medicaid

HHSC reinstates TP 44 eligibility only for children whose TP 44 eligibility was suspended and have months remaining on their original certification period when they are released from juvenile placement.

If eligible for reinstatement, a child's eligibility is reinstated even if the case in which the child was originally certified is denied or if the child is released to a different household than the one in which the child was living at the time they were placed, if there is time remaining on their original certification period.

Examples:

When the child has months remaining on their original certification period and is released to...	then...
the same household (active or denied case),	<ul style="list-style-type: none"> • TIERS reinstates the child's TP 44 eligibility using information currently in TIERS without running financial rules. • If the case is denied, TIERS reopens the case and reinstates the child's TP 44 eligibility using information currently in TIERS without running financial rules. • TIERS runs financial rules when processing any subsequent case actions after the reinstatement, such as reports of change or periodic income checks (PICs). • At redetermination, the child is allowed to administratively renew. • If the administrative renewal process is initiated for the other certified individuals on the case prior to the child's reinstatement, Form H1830R, Texas Works Renewal Notice, and a blank Form H1010R, Your Texas Benefits: Renewal Form, are automatically sent to the household to allow for the reinstated individual to renew benefits.
a different household with an existing case (active or denied) or to self as an independent child with an existing denied case,	<ul style="list-style-type: none"> • TIERS reinstates the child's TP 44 eligibility without running financial rules for the remainder of the child's original certification period. • If the case is denied, TIERS reopens the case and reinstates the child's TP 44 eligibility without running financial rules for the remainder of the child's original certification period. • Changes are addressed at renewal and a PIC is not run for these individuals. • These individuals are not allowed to administratively renew their eligibility. They are automatically sent Form H1830R and a blank Form H1010R. They must submit the renewal application in order for their Medicaid eligibility to

	be reviewed.
a different household or as an independent child without an existing case,	<ul style="list-style-type: none"> • TIERS creates a new case and the child's TP44 eligibility is reinstated on the newly created case without running financial rules for the remainder of the child's original certification period. • Changes are addressed at renewal and a PIC is not run for these individuals. • These individuals are not allowed to administratively renew their eligibility. They are automatically sent Form H1830R and a blank Form H1010R. They must submit the renewal application in order for their Medicaid eligibility to be reviewed.

Note: Staff must not add additional children/siblings to a case where a denied EDG was reinstated due to the release from a juvenile facility. The household must submit an application for the additional children/siblings.

If the child is not eligible for reinstatement, but is released to a home in which a sibling is currently receiving Medicaid or CHIP, add the child to the case. If the child is eligible for:

- Medicaid, their MED is the date they were released from placement.
- CHIP, their effective date of coverage is the next possible month following cutoff rules (TWH D-1433.1, Adding a New Child).

Example

Child is certified for TP 44 from...	and HHSC receives notification from TJJD or JPD of the child's release from placement on...
June 1, 2017 - May 31, 2018, which is suspended on August 19, 2017 the day after TJJD or JPD notifies HHSC of the of the child's placement in a juvenile facility,	<p>July 17, 2018, then the child's TP 44 eligibility is not reinstated.</p> <p>If HHSC determines the child has a sibling in the household that is certified for Children's Medicaid, the child is added to the case with an MED of 07/17/2018. If the sibling is certified for CHIP, the child is added to the case the next possible month following cutoff rules.</p> <p>The child's certification period will align with the certification period of the child's sibling.</p>

If the child is not eligible for reinstatement and cannot be added to an existing case, TIERS populates the Action Status in the **TJJD/JPD Release** LUW as "Send an App". CBS staff must follow current HB 1630 policies and procedures when this occurs.

Household composition is considered questionable when a request for Medicaid is received for a child for whom TJJD/JPD reported placement, but there are no case comments indicating the child has been released from juvenile placement, or the child's Living Arrangement on the **Living Arrangement/Domicile Details** page lists Juvenile placement.

If this occurs when the child's TP 44 is suspended, the case is automatically pended and an alert is generated that triggers the Task List Manager (TLM) task Alert 862, Review Living Arrangement, for CBS staff to verify with TJJD or JPD. When this occurs after the child's original certification period has ended and TIERS has removed the suspension indicator in the **EDG**, **Individual**, and **Eligibility Summary** pages, the advisor must request verification that the child is living in the household.

Notification of Anticipated Release

Within 30 days prior to a child's release, TJJD or JPD notifies HHSC of the child's anticipated release date. Upon receipt of the information, HHSC determines if the child:

- Is eligible for reinstatement of TP 44 eligibility;
- Can be added to an existing case if the child is not eligible for reinstatement, but has a sibling currently receiving Medicaid or CHIP; or
- Must reapply.

If the child cannot be reinstated or added to an existing case, CBS staff is notified via the new LUW action status to send the household an application packet, which includes the following:

- A Form H1205, Texas Streamlined Application;
- A postage paid envelope addressed to CBS;
- A cover letter which provides information and instructions for submitting the application and information on how to obtain help in completing the application; and
- A list of Community Based Organizations in the family's area that provide application assistance upon request.

Notification of Actual Release

Upon notification from TJJD or JPD that a child whose TP 44 eligibility was suspended has been released from placement, HHSC reinstates the child's Medicaid eligibility effective the date of their release if there are months remaining on their original certification period.

The following are scenarios for a child with suspended TP 44 eligibility reported released from a juvenile placement by TJJD or JPD.

Child is certified for TP 44 from...	and HHSC receives notification from TJJD or JPD of the child's release from placement on...	then the child's TP 44 is...
April 1, 2017 - March 31, 2018, which is suspended on June 3, 2017 upon TJJD or JPD's notification of the child's placement in a juvenile facility,	December 2, 2017,	reinstated effective December 2, 2017 - March 31, 2018. The child's MED is 12/02/2017.
June 1, 2017 - May 31, 2018, which is suspended on August 19, 2017 upon TJJD or JPD's notification of the child's placement in a juvenile	March 31, 2018,	reinstated effective March 31, 2018 - May 31, 2018. The child's MED is

facility,		03/31/2018.
February 1, 2017 - January 31, 2018, which is suspended on July 17, 2017 upon TJJD or JPD's notification of the child's placement in a juvenile facility,	December 19, 2017,	reinstated effective December 19, 2017 - January 31, 2018. The child's MED is 12/19/2017.
December 1, 2016 - November 30, 2017, which is suspended on April 1, 2017 upon TJJD or JPD's notification of the child's placement in a juvenile facility,	December 15, 2017,	not reinstated as the child does not have any months remaining on their original certification period. The child is added to an existing case or, if the child cannot be added to an existing case, the household is sent an application packet.

When a child is released and reinstated to or added to a case with a TANF, SNAP, or ME EDG in which the child must be included, TLM task Alert 865, Validate Results for Associated EDGs - Individual Released from Juvenile Placement, is created notifying Customer Care Center (CCC) staff. CCC staff must review the TANF and SNAP EDBC results for accuracy to ensure that supplements are requested for the correct month and then dispose the EDG(s). Those with ME EDGs are routed to the appropriate staff to review and dispose.

Note: Consistent with current SNAP and TANF policy, if HHSC receives notification of release for a child whose Medicaid is active because his placement was not reported, the advisor must process an overpayment referral (TWH B-720, When to File an Overpayment Referral).

Verification

Juvenile Medicaid Tracker (JMT) is added as an acceptable verification source to verify domicile for TANF and/or verify household composition for SNAP, if the household composition is questionable.

Correspondence Updates

To notify the household of the child's TP 44 eligibility suspension or CHIP termination due to the child's placement in a juvenile facility, TIERS generates a Form TF0001, Notice of Case Action, with the following new verbiage populated in the "Reason" box under the "Who can't get health care benefits" section of the form:

English: *"(Name of child) had a change in their living arrangement and can't be a part of this benefits case."*

Spanish: *"Ha habido un cambio en la vivienda de (Name of child) y por lo tanto no puede formar parte de estos beneficios."*

To notify a household of a child's TP 44 eligibility reinstatement upon the child's release from juvenile placement, TIERS generates a Form TF0001 with the following new verbiage populated in the "Notes" box under the "Who can get health care benefits" section:

English: *"(Name of child's) health care benefits have been reinstated because their living arrangement changed."*

Spanish: *"Los beneficios de atención médica de (Name of child) han sido reestablecidos debido a cambios en su vivienda."*

DataMart Reports

A new DataMart report captures children's TP 44 eligibility suspension and reinstatement based on notification received from TJJD/JPDs. The DM-007 provides a listing of children whose TP 44 eligibility has been suspended upon placement in a juvenile facility or reinstated upon release from a juvenile facility.

Automation

Automation changes to TIERS occur with implementation of Release 97.

These changes include:

- The **TJJD/JPD Placement** is a new LUW under Interfaces within the Left Navigation Bar which allows TJJD and JPD staff to determine if a child is currently certified for Medicaid or CHIP and to notify HHSC when a child currently receiving Medicaid or CHIP is placed in a juvenile facility. In situations, when TJJD/JPD staff are unable to enter the placement information CBS staff have access to the LUW and can enter the child's name, date of placement, and whether or not the child is placed in a secure or non-secure facility in order to update the information as needed. All other HHSC staff have read only access.
- A daily interface file between the TJJD/JPD JMT system and TIERS allows HHSC to receive a child's anticipated and actual release date. TIERS uses this information to determine if a child:
 - Is eligible for reinstatement of TP 44;
 - Can be added to an existing case if not eligible for reinstatement but has a sibling currently receiving Medicaid or CHIP; or
 - Must reapply.
- The information received on the interface file is populated in the **TJJD/JPD Release** LUW under Interfaces within the Left Navigation Bar. CBS staff use the information to determine actions they must take such as sending an application to the household or if an exception occurred and the child's Medicaid must be reinstated manually.
- The **EDG and Individual Inquiry** pages are updated to indicate when a child's TP 44 eligibility has been suspended. Additionally, the **Eligibility Summary** pages now indicate that the child's TP 44 eligibility has been suspended. When the child's original certification period ends and the child is no longer eligible for reinstatement, TIERS

removes the suspension indicator. The **EDG and Individual Inquiry** (Individual - Medicaid History and Individual - Medicaid Summary) pages are also updated to indicate when a child's TP 44 eligibility has been reinstated.

Note: Even though the TP 44 eligibility is suspended, the **Individual Medicaid History** and **Individual - Medicaid Summary** pages show an *Eligibility Begin Date* and an *Eligibility End Date* for the individual.

- TIERS automatically suspends the TP 44 eligibility or denies the CHIP eligibility of the child for whom notification of the child's placement is submitted in the **TJJD/JPD Placement** LUW and processed during the nightly batch. TIERS creates exceptions for those notifications of placement that cannot be processed automatically. The date that CBS staff process the exception is the effective date of the suspension for TP 44 EDGs and the date of denial for CHIP EDGs.
- TIERS automatically populates case comments upon suspension, denial, or reinstatement of eligibility and when adding a child to an EDG with the following verbiage:
 - Suspension of TP 44 or denial of a CHIP EDG: *"IN047 - Mass Update System Action for: Individual removed from household due to juvenile placement."*
 - Reinstatement of TP 44 EDG: *"IN048 - Mass Update System Action for: Individual released from juvenile placement has been added to the household."*
 - Reinstatement of a child to a previously denied or terminated case or a created case: *"Reinstatement date set to the individual's release date from juvenile placement."*
 - Adding a child not eligible for reinstatement: *"IN049 - Mass Update System Action for: Individual added to household released from juvenile placement."*
- TIERS displays the following verbiage on the **Notice Reasons Eligibility Summary** page when an individual's TP 44 eligibility is reinstated: *"(Name of child's) health care benefits have been reinstated because their living arrangement changed."*

Task List Manager (TLM) Tasks

CBS staff process any notification of placement or release that TIERS is unable to process automatically due to system exceptions. When an exception occurs upon notification of placement, TIERS triggers an alert that creates a TLM task that allows the advisor to process the exception. When an exception occurs upon notification of actual release, each exception is listed on a spreadsheet that CBS staff access on the **TJJD/JPD Release - Details** page.

TIERS also triggers alerts that create a TLM task when:

- Non-CBS staff attempt to certify a child whose Medicaid has been suspended; or
- A released child needs to be added to an associated TANF, SNAP, or ME EDG.

The new TLM tasks are:

Alert 861 - Mass Update Exception for Juvenile Placement

This task notifies CBS staff that an exception has occurred at notification of the placement during the auto-disposition process.

Alert 862 - Review Living Arrangement

This task notifies CBS staff if non-CBS staff attempt to add a child whose Medicaid coverage has been suspended when HHSC has not received notification of the child's release from TJJD or JPDs. CBS staff must verify with TJJD or JPDs whether or not the child has been released and then dispose the EDG.

Alert 865 - Validate Results for Associated EDGs, Individual Released from Juvenile Placement

This task notifies staff upon a child's release from placement that the case contains an associated TANF, SNAP, or ME EDG that needs to be disposed. CCC staff review the TANF and SNAP EDBC results for accuracy and dispose the EDG(s). Those with ME EDGs are routed to the appropriate staff.

Alert 866 - Batch Process Exception for Juvenile Placement

This task notifies CBS staff that an exception has occurred at notification of placement when TIERS is unable to enter the placement information into Data Collection.

Effective Date

The TJJD and JPDs may begin notifying HHSC of the placement of children effective September 1, 2016.

Handbook

Texas Works Handbook updates are scheduled for the January 2017 revision.

Training

Web-based training on HB 839 is titled: R97-5 HB 839 Reinstatement of Medicaid. A training broadcast will be sent with further details.